

OLANCHA COMMUNITY SERVICES DISTRICT
689 SHOP STREET
OLANCHA, CA 93549-0064
(760) 764-2370
www.olanchafd.org

**REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF
THE OLANCHA COMMUNITY SERVICES DISTRICT**

Date: July 27, 2023

**MINUTES
UNADOPTED**

Regular Meeting 6:30 PM

In Attendance:

Neale Gordon, Chair
Jennifer Gordon, Director
Dennis Smith, Director
Robert Olin, Director
Norm Sahm, Director
Chelsea Benbrook, Fire Chief
Cyndi Riley, Secretary

Absent:

None

Regular Board Meeting

- 1) **Call to Order**
 - Called to order by Chair Neale Gordon at 18:35 (6:35 pm)
- 2) **Public Comment** – Registrar of Voters will be doing a site visit to the Fire Station
- 3) **Correspondence - None**
- 4) **Meeting Minutes for Regular Meeting of June 15, 2023**
 - Motion to approve meeting minutes by Director Robert Olin, Second by Director Dennis Smith. Motion passed 5/0
- 5) **Financial Statements - Review and Approval**
 - Auditors Office statements, June 2023
 - Bank statements, February – June 2023 (N/A)
 - Ambulance billing statement – update
 - Motion to approve financial statements made by Director Norm Sahm, Second by Director Dennis Smith. Motion passed 5/0
- 6) **New Business**
 - Petty Cash - reconciled
 - Wildlands Budget
 - Community Events – Flu Shot Clinic October 9, 2023
 - Vehicles – sell/purchase options
 - Awards Banquet – options for awards
 - Fit Testing
- 7) **Old Business**
 - John Almeida and SED - update
 - Billing process and run reports – update
 - Mobile Relay - no longer using equipment
 - Sheriff billing for FY 22-23 and 23-24

- Set up of SAM.gov account for payment – no update

8) Board Approval of bills over \$1,000.00

9) Chief's Report

- Motion to approve Chief's Report made by Director Jennifer Gordon, Second by Director Robert Olin. Motion passed 3/0 (Dennis Smith and Norm Sahn not present for vote.)

10) Acknowledgement of next Regular Board Meeting Date and Time (August 17, 2023 @ 6:30 PM)

11) Adjournment

- Motion to adjourn at 20:18 (8:18 pm) made by Director Robert Olin, Second by Director Jennifer Gordon. Motion passed 3/0