

**OLANCHA COMMUNITY SERVICES DISTRICT**  
**689 SHOP STREET**  
**OLANCHA, CA 93549-0064**  
**(760) 764-2370**  
[www.olanchafd.org](http://www.olanchafd.org)

**REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF  
THE OLANCHA COMMUNITY SERVICES DISTRICT**

**Date:** January 19, 2022

**MINUTES  
UNADOPTED**

**Regular Meeting 6:30 PM**

**In Attendance:**

Neale Gordon, Chair  
Dennis Smith, Director  
Jennifer Gordon, Director  
Robert Olin, Director  
Charles Abbott, Fire Chief  
Chelsea Benbrook, Assistant Fire Chief  
Cyndi Riley, Secretary

**Absent:**

Norm Sahn, Director

**Regular Board Meeting**

- 1) **Call to Order**
  - Called to order by Chair Neale Gordon at 18:31 (6:31 pm)
- 2) **Public Comment** – None
- 3) **Correspondence** – donation
- 4) **Meeting Minutes for Regular meeting of November 17, 2022**
  - Motion to approve meeting minutes by Director Robert Olin, Second by Director Jennifer Gordon. Motion passed 4/0
- 5) **Financial Statements - Review and Approval**
  - Auditors Office statements, November and December 2022
  - Bank statement, November and December 2022
  - Ambulance billing statement – no update
    - Motion to approve financial statements made by Director Dennis Smith, Second by Director Robert Olin. Motion passed 4/0
- 6) **New Business**
  - Board Members – Oaths of Office
  - Retirement of Chief Abbott
- 7) **Old Business**
  - SED – update
  - Assistant Fire Chief - update
  - Billing process and run reports – no update
  - Radio system and antenna lease agreement – update
  - Nozzle Forward class – update
  - CPR program – update
  - Grand Jury recommendations
    - Motion to prepare letter to send to Grand Jury made by Director Dennis Smith, Second by Director Jennifer Gordon. Motion passes 4/0

**8) Board Approval of bills over \$1,000.00**

**9) Chief's Report**

- Motion to approve Chief's Report made by Director Dennis Smith, Second by Director Robert Olin. Motion passed 4/0.

**10) Acknowledgement of next Regular Board Meeting Date and Time (February 16, 2023 @ 6:30 PM)**

**11) Adjournment**

- Motion to adjourn at 19:48 (7:48 pm) made by Director Dennis Smith, Second by Director Robert Olin. Motion passed 4/0