

OLANCHA COMMUNITY SERVICES DISTRICT
689 SHOP STREET
OLANCHA, CA 93549-0064
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www.olanchafd.org

**REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF
THE OLANCHA COMMUNITY SERVICES DISTRICT**

Date: August 18, 2022

**MINUTES
UNADOPTED**

Closed Session (Personnel) – called to order by Chair Neale Gordon at 18:31 (6:31 pm)

Regular Meeting 6:30 PM

In Attendance:

Neale Gordon, Chair
Dennis Smith, Director
Norm Sahm, Director
Charles Abbott, Fire Chief
Cyndi Riley, Secretary

Absent:

Jennifer Gordon, Director
Robert Olin, Director

Regular Board Meeting

- 1) **Call to Order**
 - Called to order by Chair Neale Gordon at 18:37 (6:37 pm)
- 2) **Public Comment** – None
- 3) **Correspondence**
 - American Red Cross National Dispatch
 - Clerk-Recorder Elections Office
 - Grand Jury Report
- 4) **Meeting Minutes for Regular meeting of June 16, 2022**
 - Motion to approve meeting minutes by Director Dennis Smith, Second by Director Norm Sahm. Motion passed 3/0
- 5) **Financial Statements - Review and Approval**
 - Auditors Office statements, June and July 2022
 - Bank statement, June and July 2022
 - Ambulance billing statement – update
 - Motion to approve financial statements made by Director Norm Sahm, Second by Director Dennis Smith. Motion passed 3/0
- 6) **New Business**
 - Petty Cash Reconciliation - completed
 - Special District Wage Schedule 2022-2023
 - New Volunteer(s) and resignation
- 7) **Old Business**
 - Website – updated
 - SED – no update
 - Billing process and run reports – no update
 - Radio system and antenna lease agreement – update

8) Board Approval of bills over \$1,000.00

9) Chief's Report

- Flue Shot Clinic BBQ and membership drive scheduled for October 10, 2022, 18:30-20:30 (6:30-8:30 pm.)
 - Motion to approve Chief's Report made by Director Dennis Smith, Second by Director Norm Sahn. Motion passed 3/0.

10) Acknowledgement of next Regular Board Meeting Date and Time (September 29, 2022 @ 6:30 PM)

11) Adjournment

- Motion to adjourn at 19:09 (7:09 pm) made by Director Dennis Smith, Second by Director Norm Sahn. Motion passed 3/0